



The Regional Municipality of York Police Service Board

Public Board Meeting

March 26, 2025

For Decision

Report of the Chief of Police

Contract Extensions Beyond Five Years

1. Recommendations

1. That the Board authorize the extension of the contracts listed in Table 1, for additional terms of up to six months, upon the end of the contract term. In accordance with the requirements of Purchasing Bylaw #10-17, section 18.1(a), provided that the vendors have performed the services to the satisfaction of the Chief and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the extension agreements on behalf of the Board, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

2. Purpose

This report seeks the Board's authorization to extend the existing contracts identified in Table 1 for further terms of up to six months in accordance with the requirements of Purchasing Bylaw #10-17, section 18.1(a).

Key Points:

- The annual cost for extending the two contracts would be approximately \$78,000 in total
- Compatibility with existing facilities, equipment or devices is the paramount consideration for the recommendations

3. Background

CONTRACT EXTENSIONS BEYOND FIVE YEARS

The following contracts require extension resulting in aggregate terms greater than five years:

1. Grounds Maintenance Services - In 2020, York Regional Police awarded the contract for T-20-07 Year Round Grounds Maintenance Services at Various York Regional Police Locations to Forest Ridge Landscaping Inc. The current contract expires on April 14, 2025. The extension requested is for a term of six months until October 14, 2025 in order to align the expiry date with our other grounds maintenance contracts and complete a new competitive procurement process.
2. Grounds Maintenance Services - In 2020, York Regional Police awarded the contract for T-20-16 Year Round Grounds Maintenance Services at York Regional Police Headquarters, Aurora to GreenEarth Canada Contracting Ltd. The current contract expires on April 14, 2025. The extension requested is for a term of six months until October 14, 2025 in order to align the expiry date with our other grounds maintenance contracts and complete a new competitive procurement process.

4. Analysis

CONTRACT EXTENSIONS AND ASSOCIATED COSTS

Contract Extensions and Associated Costs Beyond Five Years

Table 1 provides a list of the existing contracts and associated costs for the request to extend the contracts for terms beyond five years.

Table 1
Contract Extension Beyond Five Years

Provider	Details	Annual Cost	Total Contract Cost
Forest Ridge Landscaping Inc.	T-20-07, Grounds Maintenance Services - To extend contract for an additional six months until October 14, 2025.	\$28,000	\$336,596
Green Earth Canada Contracting Ltd.	T-20-16, Grounds Maintenance Services - To extend contract for an additional six months until October 14, 2025.	\$50,000	\$674,441
Total:		\$78,000	\$1,011,037

Reporting Requirements

Compatibility with existing facilities, equipment or devices is the paramount consideration for the recommendations. Section 18.1(a) of the Purchasing Bylaw requires Board approval, regardless of the value of the purchase, where the term of a proposed extension results in an aggregate term beyond five years.

5. Financial Considerations

Funding is included in the 2025 Operating Budget for the contract extensions outlined in Table 1.

6. Local Impact

There are no local impacts expected from the Board's approval of the contract extensions.

7. Conclusion

It is recommended that the Board authorize the contract extensions outlined in this report in accordance with section 18.1(a) of Purchasing By-Law #10-17.

Alternative formats or communication supports are available upon request.

Approved for Submission: Jim MacSween, M.O.M., B.A.A.
Chief of Police