

PUBLIC

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 23, 2020

**Purchasing By-Law Quarterly Report and COVID-19 Emergency
Purchases**

RECOMMENDATION

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 reporting requirements.

SYNOPSIS

In accordance with the Police Services Board's Purchasing By-Law 10-17, this report contains a summary of purchasing matters that were executed in the second quarter of 2020. In addition, this report contains a summary of purchases conducted without a competitive bid process as a result of the COVID-19 emergency.

FINANCIAL IMPLICATIONS

The funds necessary to satisfy the terms of each contract identified in Appendix 1 of this report were included in the 2020 Operating or Capital Budgets. The COVID-19 emergency purchases identified in Appendix 2 of this report have been fully offset by mitigating expenditure reductions in other accounts including training and vehicle maintenance.

BACKGROUND

In accordance with the Purchasing By-Law 10-17, a report is required to advise the Board of the following matters:

- i. The award of any contract as a result of a request for tenders; and awarded by the Deputy Chief or Chief of Police;
- ii. The award of any contract as a result of a request proposal and awarded by the Deputy Chief or Chief of Police;
- iii. Any expenditures made as a change in scope/additional deliverables and authorized by the Chair and Chief of Police; and
- iv. Any deliverables issued as an emergency purchase without a call for bids and awarded by the Deputy Chief or Chief of Police.

The agreements and undertakings in accordance with the Purchasing By-Law No. 10-17 are identified in Appendix I and Appendix 2. All amounts listed exclude taxes. It is therefore recommended that the purchasing second quarter report and COVID-19 emergency purchases report be received.

Jim MacSween, B.A.A.
Chief of Police

JM:jf

Accessible formats or communication supports are available upon request

In accordance with the Purchasing By-Law 10-17, the agreements and other undertakings that have been executed within the second quarter of 2020 are outlined below in Appendix 1.

APPENDIX 1 - Tender Approvals, Request for Proposals and Scope/Additional Deliverables

Description	No. of Bids	Award Date	Value
Request for Tender Award (T-20-03): Supply & Delivery of Authorized Original Equipment Manufacturer Parts and Service for Ford Vehicle Makes/Makes Vendor: Southlake Ford Lincoln (North); Yonge Steeles Ford (South) Term of Contract: One Time Purchase	6	May 20, 2020	Southlake Ford Lincoln - \$372,438 Yonge Steeles Ford – \$402,223
Request for Tender Award (T-20-16): Year Round Grounds Maintenance Services at York Regional Police Headquarters, Aurora Vendor: GreenEarth Canada Contracting Ltd. Term of Contract: One year plus four one-year options	3	June 9, 2020	\$602,533
Request for Tender Award (T-20-07): Year Round Grounds Maintenance Services at Various York Regional Police Locations Vendor: Ibrahim Nassri Trading Inc. o/a Snow Wrangler; and Forest Ridge Landscaping Inc. Term of Contract: One year plus four one-year options	5	May 11, 2020	Ibrahim Nassri Trading Inc. o/a Snow Wrangler - \$285,106 and; Forest Ridge Landscaping Inc. \$268,346
Request for Proposal Award (P-20-01): Assessment Services Related to Disability and Absence Management Vendor: Morneau Sheppel Ltd. Term of Contract: Two years plus one two-year option and one one-year option	8	April 27, 2020	\$390,496
Request for Tender Award (T-20-06): Supply and Delivery of Internet Services for York Regional Police Vendor: Beanfield Metroconnect; and Bell Canada Term of Contract: Five Years	6	May 12, 2020	Beanfield Metroconnect - \$78,640 and; Bell Canada - \$67,179
Total Expenditures (Excluding HST)			\$2,466,961

For comparison purposes, the delegation of authority for Purchasing By-law No. 10-17 items in the second quarter 2019 were \$898,199 excluding HST.

APPENDIX 2 – COVID-19 Emergency Purchases Without Competitive Bid

#	Vendor	Description	Price
1	Trademark Industries Inc.	Masks	\$150,198
2	Maxill Inc.	Nitrile Gloves, Sanitizer, Masks	\$145,729
3	Pipe-All Plumbing & Heating Ltd.	Installation of No Touch Hardware for sinks and toilets	\$89,686
4	International Safety Systems Inc.	Half Masks/Cartridges	\$51,766
5	Sani Sport	Sanitation Equipment for Use of Force	\$47,715
6	Swish Maintenance Ltd	Sanitizer, Nitrile Gloves, Other	\$45,281
	Total Expenditures (Excluding HST)		\$530,375