

The Regional Municipality of York Police Services Board

Public Board Meeting
September 22, 2021

Report of the Chief of Police

Purchasing Bylaw Quarterly Report

1. Recommendation

1. That the Board receive this report pursuant to the Purchasing Bylaw 10-17 quarterly reporting requirements.

2. Summary

This report contains a summary of purchasing matters that were executed in the second quarter of 2021 as follows:

- Five tenders and two proposals awarded totalling \$2.7 million.

3. Background

In accordance with Purchasing Bylaw 10-17, a quarterly report is required to advise the Board of the following matters:

- a) The award of any contract as a result of a request for tenders and awarded by the Deputy Chief or Chief of Police;

- b) The award of any contract as a result of a request for proposal and awarded by the Deputy Chief or Chief of Police;
- c) Any expenditures made as a change in scope/additional deliverables and authorized by the Chair and Chief of Police; and
- d) Any deliverables issued as an emergency purchase without a call for bids and awarded by the Deputy Chief or Chief of Police.

The agreements and other undertakings that have been executed within the first quarter of 2021 are outlined below.

4. Analysis

TENDER AND REQUEST FOR PROPOSAL AWARDS

The following Tenders and Request for Proposal were awarded in the second quarter:

Table #1

Tender and Request for Proposal Awards

Description	Value
Request for Proposal Award (P-21-02) Furniture for New YRP 1 District Vendor: Patrick Cassidy and Associates Inc. Term of Contract: One-time purchase Number of Bids: 6 Award Date: April 20, 2021	\$850,000
Request for Tender (T-21-14) Gemalto e-Token Management System Upgrade Vendor: MNP LLP. Term of Contract: Three years plus 2 x One-year option Number of Bids: 3 Award Date: April 23, 2021	\$538,575
Request for Tender (T-21-22) Cisco Networking Equipment Vendor: Bell Canada Term of Contract: One-time purchase Number of Bids: 6 Award Date: May 25, 2021	\$521,116
Request for Tender (T-21-24) Nine (9) Ford F150 Police Responder Super crew Pickup Trucks Vendor: Trillium Ford Lincoln Ltd. Term of Contract: One-time purchase Number of Bids: 3 Award Date: June 8, 2021	\$380,412

Description	Value
Request for Tender (T-21-19)	
Five (5) Ford Escape SE Hybrids Vehicle	\$158,250
Vendor: Trillium Ford Lincoln Ltd.	
Term of Contract: One-time purchase	
Number of Bids: 2	
Award Date: May 11, 2021	
Request for Proposal (P-21-06)	\$156,004
Consulting Services for the Renovation of 240 Prospect Street, Newmarket, ON	
Vendor: AECOM Canada Architects Ltd.	
Term of Contract: One-time purchase	
Number of Bids: 6	
Award Date: June 30, 2021	
Request for Tender (T-21-15)	\$107,980
Various Insignia	
Vendors: Emblemtek Solutions Group Inc. (\$55,743) and B&S Emblem Limited (\$52,237)	
Term of Contract: Three years plus Two years option	
Number of Bids: 6	
Award Date: May 6, 2021	
Total Expenditures (Excluding HST)	\$2,712,337

For comparison purposes, the delegation of authority for Purchasing Bylaw No. 10-17 items for the second quarter 2020 were \$2,466,961.

5. Financial

The funds necessary to satisfy the terms of each contract identified in Table 1 of this report were included in the 2021 Operating or Capital Budgets.

6. Conclusion

The agreements and undertakings in accordance with the Purchasing Bylaw No. 10-17 are identified in Table 1. All amounts listed exclude taxes. It is therefore recommended that the Purchasing Bylaw Quarterly Report for the second quarter of 2021 be received.

Accessible formats or communication supports are available upon request.

Jim MacSween, B.A.A.
Chief of Police

JMS:jf