

# **The Regional Municipality of York Police Services Board**

Public Board Meeting  
November 7, 2022

Report of the Chief of Police

## **Amended Service Fees and Charges**

### **1. Recommendation**

That the Board receive this biennial report pursuant to the Board's Bylaw 02-15 reporting requirements, and to replace the existing Schedule "A" with Schedule "A" attached.

### **2. Summary**

This report is to revise Service Fees and Charges in accordance with the *Municipal Act, 2001* (the "Act") and in accordance with the Board's Bylaw 02-15 Service Fees and Charges.

Key Points:

- The proposed fees and charges set out in Schedule "A" are adjusted on January 1 of each year in accordance with the annual Consumer Price Index. This is a consistent treatment to the Regional Municipality of York Fees and Charges for Services and Activities Bylaw No. 2020-04
- This excludes the fee for Paid Duty Officer rates, which are based on the Uniform Working Agreement and subject to change 90 days after contract ratification
- The implementation of the proposed rates is effective January 1, 2023

### 3. Background

In establishing service fees and charges, the Board is recognizing a need to recover costs associated with the provision of certain services through user fees. By passing the direct and indirect cost of certain services to the consumer, only those individuals or groups that utilize the service pay for the cost of providing it, rather than taxpayers in general.

This report reflects the recommendations of the KPMG review of the costing frameworks to ensure that the fees reflect a fair representation and recovery of rising costs. The costing models include increases that adjust to inflation, differentiate fees between online and walk-in at Community Resource Centre, and used a standard billing template to ensure consistency among costings. 2022 Consumer Price Index (CPI) is estimated at 4.43% and 2023 CPI at 2.44% based on the Regional Municipality of York Region's Economic Assumptions.

The adoption of a tiered pricing model was implemented in 2019. In consultation with Information Management, the current tiered pricing model will remain and will be monitored and reviewed in future costing frameworks.

As of April 1, 2022, the Ontario government has eliminated the cost of police record checks for volunteers of all ages, as amended in the *Police Record Checks Reform Act, 2015*. This includes Criminal Record Checks and Criminal Record and Judicial Matters Checks, used by organizations that work with volunteers and where a simplified check is satisfactory. The revenue impact due to this legislative change is minimal as most organizations have opted for the full police record check.

### 4. Analysis

#### **ANALYSIS OF INFORMATION**

A comparison of service fees highlights that York Regional Police continues to be the highest within selected police services. This comparison includes Toronto Police Service, Peel Regional Police, Durham Regional Police and Ottawa Police Service. Specifically, the fees

criminal record check, vulnerable sector check, false alarm call and paid duty administration fee are higher than the comparator police services.

**Table 1**  
**Service Fee Comparator**

Police Service (2022 rates)	False Alarm Attended	Criminal Record Check	Vulnerable Sector Check	Paid Duty Administrative Fee
York Regional Police	\$200	\$80	\$71	24%
Toronto	N/A	\$20	\$65	15%
Peel	\$173	\$45	\$45	17.34%
Durham	\$175	Online only	Online only	20%
Ottawa	\$149	\$67	\$67	20-35%

## 5. Financial

Funds in the amount of \$13,359,680 are included in the 2022 Operating Budget for fees and service revenues. The proposed service fees and charges are projected to result in a modest increase, as the volume of requests has not fully recovered from the COVID-19 pandemic for false alarm calls, criminal record and vulnerable sector checks. This has been reflected in the 2023 operating budget proposal and subject to the annual approval of the Board and Regional Council.

## 6. Conclusion

The implementation of the new rates is proposed to occur on January 1, 2023. The lead time is needed to allow for administrative and information technology system changes and to allow for notification to consumers of the affected services. It is anticipated service fees and charges will be reviewed again biennially.

It is therefore recommended that the Board approve the Amended Service Fees and Charges set out in Schedule A effective January 1, 2023.

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Accessible formats or communication supports are available upon request

Jim MacSween, M.O.M., B.A.A.  
Chief of Police

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Attachments – Schedule A - Amended Service Fees and Charges