

April 11, 2023

Chair Wayne Emmerson  
York Regional Police Services Board  
17250 Yonge Street  
Newmarket, ON L3Y 6Z1

Dear Chair Emmerson:

I want to thank you again for volunteering your service to be part of the Ministry of the Solicitor General (“ministry”) led pilot inspection on public order maintenance under the *Police Services Act* and the *Adequacy and Effectiveness of Police Services* regulation O. Reg 3/99.

The pilot inspection will be followed by an inspection of all remaining police services across the province as well as the Ontario Provincial Police.

This letter will confirm that an inspection of the York Regional Police (YRP) has commenced. Mr. Randy Galantai, Advisor Lead within the Policing Inspection Unit, will lead the inspection.

The pilot inspection process will consist of an off-site and on-site inspection component. During the off-site component (the self-generation phase of the pilot inspection), we will examine current policies and procedures provided by the Service and Board. The on-site component, which consist of interviews with police service personnel, assessments of training, equipment and further information analysis, will be scheduled by the Inspection Advisor Lead after discussion with your service.

The Inspection Team will review the inspection process with the Board and yourself prior to starting work on-site.

The general parameters of the pilot inspection are included within the attached Inspections Overview, which includes three appendices:

Appendix A: Relevant Legislation  
Appendix B: Self Generation document request  
Appendix C: On-Site Assessment preparation

In Appendix B: Self generation document request, we have listed the series of documents, including relevant policies and procedures, that will be required for the off-site component of the pilot inspection. Key documents as part of this request, within Appendix B, include the following: (Please refer to Appendix B for full details of required material)

- Organizational chart for police service

- Public Order Unit (POU) related information, of March 1<sup>st</sup>, 2023, including:
  - If your police service has its own or other police service provided POU
  - Police Services Board Policy
  - POU based Section 7 Agreements
  - Chief's Procedure for Public Order Maintenance
  - Public Order Manual
  - List of current POU members from your service
  - POU training records and plans
- Any POU deployments your police service required during a five-year span 2018 to 2022, inclusive.

It would be helpful if an appropriate member of the Service is designated as the Inspection Liaison to act as the primary point of contact for the Inspection Team – Advisor Lead. Mr. Randy Galantai, Policing Inspections Unit - Police Services Advisor Lead, will lead the inspection and will work with the Service to schedule the on-site phase.

We request you return completed documents, outlined in Appendix B, to the Inspectorate of Policing, Policing Inspections Unit – Police Services Advisor Lead Randy Galantai, at [Randy.Galantai@ontario.ca](mailto:Randy.Galantai@ontario.ca) by May 3<sup>rd</sup>, 2023.

We appreciate your cooperation in this pilot inspection process. Please be advised that we are committed to conducting this inspection with the least inconvenience to you and your staff.

Should you have any questions or concerns, please feel free to contact myself or Inspections Advisor Lead, Randy Galantai.

Sincerely,

*Original Signed*

Lynne Haves  
 Manager of Policing Inspections Unit  
 Inspectorate of Policing  
 Ministry of Solicitor General

cc. Office of the Inspector General  
 Randy Galantai, IOP Inspections Advisor Lead  
 Jeeti Sahota, Police Services Advisor