



The Regional Municipality of York Police Service Board

Public Board Meeting November 27, 2024 For Decision

Report of the Chief of Police Contract Extensions Beyond Five Years

1. Recommendations

- That the Board authorize the extension of the agreements listed in Table 1, upon the end of contract term, for additional terms of up to five years, in accordance with the requirements of Purchasing Bylaw #10-17, Section 18.1(a), provided that the vendors have performed the services to the satisfaction of the Chief of Police (the "Chief"), and that sufficient funds have been provided in the annual budget; and
- 2. That the Chief be authorized to execute the agreements on behalf of the Board, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

2. Purpose

This report seeks the Board's authorization to extend the existing contracts identified in Table 1 for further terms of up to five years in accordance with the requirements of Purchasing Bylaw #10-17, Section 18.1(a).

Key Points:

- The annual cost for extending the two contracts would be approximately \$140,000 in total
- Compatibility with existing facilities, equipment or devices is the paramount consideration for the recommendations

3. Background

CONTRACT EXTENSIONS BEYOND FIVE YEARS

The following contracts require extension for aggregate terms beyond five years:

- Supply and delivery of uniform and dress shirts In 2018, York Regional Police awarded the contract for supply and delivery of uniform and dress shirts as a split award to Chemise Empire Capital and Perfection Inc. The current contract expired on October 31, 2024. The extension requested is for a term of 18 months until April 30, 2026 to allow for a new competitive procurement process to be completed.
- Supply and delivery of tactical uniforms In 2018, York Regional Police awarded the contract for supply and delivery of tactical uniforms to Mark's Commercial. The current contract expired on October 14, 2024. The extension requested is for an additional one-year term until October 14, 2025 to allow for a new competitive procurement process to be completed.

4. Analysis

CONTRACT EXTENSIONS AND ASSOCIATED COSTS

Contract Extensions and Associated Costs Beyond Five Years

Table 1 provides a list of the existing contracts and associated costs for the request to extend the contracts beyond five years.

Provider	Details	Annual Cost	Total Contract Cost
Chemise Empire Capital and Perfection Inc.	Supply and delivery of uniform and dress shirts - To extend contract for an 18-month term until April 30, 2026.	\$105,000	\$1,062,380
Mark's Commercial	Supply and delivery of tactical uniforms - To extend contract for a one-year term until October 14, 2025.	\$35,000	\$269,961
	Total:	\$140,000	\$1,332,341

Contract Extension Beyond Five Years

Table 1

5. Financial Considerations

Funding is included in the 2024 Operating Budget for the contract extensions outlined in Table 1. The funding to renew outlook years will be included in the 2025 Operating Budget proposal, subject to the annual approval process of the budget.

6. Local Impact

There are no local impacts expected from the Board's approval of the contract extensions outlined in Table 1.

7. Conclusion

It is recommended that the Board approves the contract extensions outlined in this report in accordance with Section 18.1(a) of Purchasing By-Law #10-17.

Alternative formats or communication supports are available upon request.

Approved for Submission:	Jim MacSween, M.O.M., B.A.A.
	Chief of Police