



The Regional Municipality of York Police Service Board

Public Board Meeting
November 27, 2024
For Decision

Report of the Chief of Police

Contract Extensions Beyond Five Years

1. Recommendations

1. That the Board authorize the extension of the agreements listed in Table 1, upon the end of contract term, for additional terms of up to five years, in accordance with the requirements of Purchasing Bylaw #10-17, Section 18.1(a), provided that the vendors have performed the services to the satisfaction of the Chief of Police (the "Chief"), and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

2. Purpose

This report seeks the Board's authorization to extend the existing contracts identified in Table 1 for further terms of up to five years in accordance with the requirements of Purchasing Bylaw #10-17, Section 18.1(a).

Key Points:

- The annual cost for extending the two contracts would be approximately \$140,000 in total
- Compatibility with existing facilities, equipment or devices is the paramount consideration for the recommendations

3. Background

CONTRACT EXTENSIONS BEYOND FIVE YEARS

The following contracts require extension for aggregate terms beyond five years:

1. Supply and delivery of uniform and dress shirts - In 2018, York Regional Police awarded the contract for supply and delivery of uniform and dress shirts as a split award to Chemise Empire Capital and Perfection Inc. The current contract expired on October 31, 2024. The extension requested is for a term of 18 months until April 30, 2026 to allow for a new competitive procurement process to be completed.
2. Supply and delivery of tactical uniforms - In 2018, York Regional Police awarded the contract for supply and delivery of tactical uniforms to Mark's Commercial. The current contract expired on October 14, 2024. The extension requested is for an additional one-year term until October 14, 2025 to allow for a new competitive procurement process to be completed.

4. Analysis

CONTRACT EXTENSIONS AND ASSOCIATED COSTS

Contract Extensions and Associated Costs Beyond Five Years

Table 1 provides a list of the existing contracts and associated costs for the request to extend the contracts beyond five years.

Table 1
Contract Extension Beyond Five Years

| Provider | Details | Annual Cost | Total Contract Cost |
|--|---|--------------------|----------------------------|
| Chemise Empire Capital and Perfection Inc. | Supply and delivery of uniform and dress shirts - To extend contract for an 18-month term until April 30, 2026. | \$105,000 | \$1,062,380 |
| Mark's Commercial | Supply and delivery of tactical uniforms - To extend contract for a one-year term until October 14, 2025. | \$35,000 | \$269,961 |
| | Total: | \$140,000 | \$1,332,341 |

